



Celebrate Alberta's Life Sciences!

Host an event at Life Sciences Week

Here's how to **setup your event** in the Life Sciences Week calendar:

1. Visit our official Life Sciences Week calendar on Luma

Official event calendar link: <https://lu.ma/life-sciences-week>

2. Click the **Submit Event** button

When you click *Submit Event* (located at the top right corner), you may be prompted to sign in or create an account in Luma. Once logged in, click again on the button and select between the following options in the dropdown menu:

Create an Event

Select this to create a new event on Luma. Fill in your event details and submit the event. Manage your event and edit details as more information is confirmed.

Submit Existing Luma Event

Select this if you have an existing published event on Luma that you'd like to include as part of Life Sciences Week. Simply copy your event URL from Luma and submit event.

Submit External Event

Select this if you have an existing published event that is not hosted in Luma and want to include as part of Life Sciences Week. Copy the event page URL, fill in event details and submit.

3. Approval and confirmation

All event submissions goes through our team for approval. You will receive an email confirmation once your event has been accepted and your event will be added on the schedule for registration.

***All Life Sciences Week events should have a dedicated landing page, whether hosted through Luma or an external site to ensure seamless experience for attendees.**

If you have any questions, contact us at info@lifesciencesweek.ca.

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